

# HALTON PLAY CHILDREN'S CHARITY

# EQUIPMENT HIRE BOOKING FORM

FORM MUST BE COMPLETED AND ITEMS PAID FOR AT TIME OF BOOKING

Equipment	Price	Hired ?	Components
Assault Course	£10		2 Tunnels, 1 Net, 3 Barrels
Badge Maker (1)	£10		Badge Maker & Cutter
Badge Maker (2)	£10		Badge Maker & Cutter
Badges (50 Pack)	£10 per pack	How Many	Packs Needed?:
Beat The Keeper	£10		Beat The Keeper Board, 2 PVC Balls
Bingo Machine	£10		Bingo Machine & Power Lead
Ball In The Bucket	£10		Ball In The Bucket Board 2 Buckets. 6 Small Balls
Bunny Wheel	£10		Bunny Wheel & Red Novelty Tray
Cans Down	£10		Cans Down Board, Bucket of Cans, 6 Bean Bags
Clown Hoopla	£10		Clown Hoopla Board, 6 Rubber Quoits
Giant Bowling	£10		10 Bowling Pins & 2 Bowling Balls
Giant Dominoes	£5		28 Dominoes
Golden Nugget	£10		Red Golden Nugget Box & Peg In Each Hole
Golf Challenge	£10		6 Plastic Golf Balls. 4 Golf Clubs
Hook A Duck	£10		Yellow Tray, 14 Ducks, 2 Hooks, Red Stand
Jenga	£10		49 Jenga Blocks in Basket
Key In The Door	£10		Red Door. Box Of Keys
Lucky Dip Rabbit	£5		Lucky Dip Rabbit & Poly Chips
Mega 4 In a Line (1)	£10		Red Board Pieces (1 Top 1 Bottom) 2 Blue Stands 2 Slats 21 Yellow Rings 21 Green Rings
Mega 4 In a Line (2)	£10		Red Board Pieces (1 Top 1 Bottom) 2 Blue Stands 2 Slats 21 Yellow Rings 21 Green Rings
Parachute	£5		Parachute In A Bag
Photo Board	£10		Photo Board
Play Yours Cards Right (1)	£10		Play Your Cards Right Board 52 Large Cards
Play Yours Cards Right (2)	£10		Play Your Cards Right Board 52 Large Cards
Splat The Rat (1)	£10		3 Rats. Metal Stand (5 Pieces), Wooden Bat, Grey Tube
Splat The Rat (2)	£10		3 Rats. Metal Stand (5 Pieces), Wooden Bat, Grey Tube
Stocks	£10		2 Red Legs. 2 Blue Stocks, 6 Large Sponges
Clown Stocks	£10		1 Clown Stock Frame 6 Large Sponges
Tombola	£5		Tombola Drum
Chairs	£3 each		Amount Hired:
Tables	£5 each		Amount Hired:
Soft Play – Action Kit	£25		6 Pieces: Floor Mat, Concave Slide, Convex Steps, Cylinder Beam, 2 Beam Supports.
Soft Play Blocks (Grey Bag)	£10		Grey Bag with 12 Assorted Blocks
Soft Play Blocks (Blue Bag)	£10		Blue Bag with Small Assorted Blocks
Soft Play - Corner	£10		3 Pieces: Mat, Slide & Steps
Soft Play – Ring Pockets	£15		8 Pieces in a bag. 4 black Velcro straps.
Soft Play – Tunnel Climber	£20		6 Pieces: Steps, Tunnel, Slide, 2 Landing Mats & Inside Tunnel Mat

NUMBER OF DAYS: ..... 10% DISCOUNT CARD:

TOTAL COST OF HIRE:.....

DATE TO BE COLLECTED: ..... BETWEEN 10AM AND 12PM, NO EXCEPTIONS!

DATE OF RETURN: ..... Before 10AM No Exceptions!

Failure to return equipment on time will incur an extra day's charge. No Exceptions!

CONTACT DETAILS (Details must be completed before equipment can be given out)

Name of Hirer: .....(Please Print)

Organisation: .....

Address: .....

Telephone No: .....

Purchase Order Details: .....(Where Applicable)

**HALTON PLAY CHILDREN'S CHARITY**  
**EQUIPMENT HIRE BOOKING FORM**

**Equipment Hire cannot be invoiced without a purchase order and an account with us.**

Halton Play Council Ltd agrees to let the equipment subject to the following: -

The Hirer agrees –

- a) That the equipment is in good working order and acknowledge receipt of the equipment as such.
- b) To keep the equipment in their possession during the period of hire.
- c) Not to sub-let or assign the equipment during the period of hire.
- d) The equipment will only be used and / or insured for the date of hire.
- e) To keep the equipment in good repair and condition during the period of hire and to be responsible for the cost of any repairs/replacements if returned damaged or lost.
- f) To indemnify Halton Play Council during the period of hire against loss, damage, or repair if not operated in accordance with Halton Play Council operating instructions.
- g) **To return the equipment promptly**  
**If not returned before 10:00am you will be charged at the daily rate.**
- h) They are fully aware of the size of vehicle required to transport the hire equipment (If unsure please consult a member of staff)

No liability shall be attached to Halton Play Council Ltd for any injuries sustained by reason of any misuse made of the equipment by the Hirer if not operated in accordance with Halton Play Council's operating instructions.

I have read and understood all the terms and conditions printed above.

Signed: ..... Print: .....

Date: .....

**PHOTOCOPY AND GIVE TO HIRER FOR CONFIRMATION**  
**TO BE COMPLETED IN ALL INSTANCES – NO EXCEPTIONS**

**All Items must be checked going out and on return that all pieces are there and that nothing is broken before customer leaves.**

**CHECKING OUT**

**Customer - Taken by:**

**Staff Checking Out:**

Print Name.....

Print Name.....

Signature.....

Signature.....

Date.....

Date.....

**CHECKING IN**

**Customer Returned by:**

**Staff Checking In:**

Print Name.....

Print Name.....

Signature.....

Signature.....

Date.....

Date.....

Repair Required? Yes  No  Specify:.....

Missing Pieces? Yes  No  Specify:.....

Estimated Cost: .....

**Report any Damage or Missing Items to your Line Manager**